

The Reservist

January-February 1983

U.S. Department
of Transportation

United States
Coast Guard



More than 850 women attended the SPAR's (Semper Paratus--Always Ready) 40th Anniversary celebration at the Boston Park Plaza Hotel in October. The first 300 SPARs who registered at the hotel won a shopping spree in the famous basement of Filene's Department Store. Festivities also included a buffet dinner at the J. F. Kennedy Library, a cake-cutting ceremony and tour on board the CGC Hamilton, and an elaborate banquet and reception held in the ballroom of the hotel where ADM Gracey, RADM Louis Zumstein (Commander, First CG District), and CAPT Dorothy Stratton, first SPAR director, addressed the audience.

Three busy days after the reunion began, it ended with a memorial service jointly conducted by a former SPAR, the Reverend Anne Higbee-Glace and Walter Cuenin, the son of a former SPAR. Music was furnished by The Icebreakers, a choral group of women cadets from the CG Academy. A brunch at an Irish pub followed where the SPARs and The Icebreakers shared songs and ideas.

"All in all, a very satisfying occasion," were the words CAPT Jeanne Gleason used to summarize the reunion. CAPT Gleason, a retired reservist, was recalled to active duty to act as First District Liaison Officer for the SPAR anniversary.



Award winner LTJG Kim Pickens beams an award-winning smile while RADM James Irwin (Chief, Office of Reserve) pins an Achievement Medal on her uniform. LTJG Pickens was cited for her exceptional performance as editor of The Reservist from September of 1979 to October of 1982. She was responsible for shaping the Reserve publication into a factual, informative, and entertaining magazine. The former editor achieved her personal goal of palatably conveying useful information to reservists in the field. The Reservist readership will attest to her success.

Readers may be interested to know that LTJG Pickens will soon assume another responsibility. Yes, that is a maternity uniform. Kim and her husband, LT Ernest A. Gibson, are expecting their first child in February.

For the second year in a row, a four-person crew from Reserve Group Baltimore has won the Fifth District utility boat competition for Reserve search and rescue crews. The crewmembers, B11 Tom Valerie, MK2 Wally Balls and MK3 Lou McKenny of Reserve Station Curtis Bay, and B13 Mark Allen of Reserve Station Washington, competed with crews representing three other Fifth District Reserve groups. Following a written examination and standard boat crew drills, the winners scored 86.44 out of 100 points, barely squeezing out a veteran crew from Reserve Station Oregon Inlet which scored 86.36.

On the cover-- Icehouse or lighthouse? Melting icicles trim Cleveland Light in March 1947. Coast Guard historical photo.

THE COAST GUARD RESERVIST is published bi-monthly by the Commandant of the United States Coast Guard.

ADMIRAL James S. Gracey
Commandant, U.S. Coast Guard

REAR ADMIRAL James C. Irwin
Chief, Office of Reserve

ENSIGN B. H. James
Editor

YN3 Mary Brandon
Typist

This material is printed as information only and is not authority for action.

Members of the Coast Guard Reserve are invited to submit articles, photographs and artwork to the editor for possible publication. By-lines will be given.

Inquiries concerning the Coast Guard Reserve should be addressed to:

Commandant, U.S. Coast Guard (G-R-1)
Washington, D.C. 20593

phone 202-426-2350 (FTS 426-2350)

CG-288

*Happy
New Year*

Admiral's corner



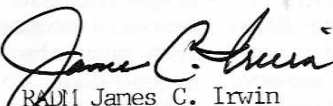
In fiscal years 1982 and 1983 the Congress recognized the importance of a long-standing Reserve program goal to increase the strength of the Coast Guard Selected Reserve. For both of these years a strength of 12,000 Selected Reservists was authorized after seven years of zero growth at the 11,700 level. Hopefully, this action represents an initial step toward the larger Selected Reserve that is mandated by the present mobilization requirements and is being validated in the ongoing reviews of mobilization missions and personnel needs.

One of the key elements in the approval of this increased strength authorization was the fact that through fiscal years 1980, 1981 we demonstrated the ability to exceed the authorized 11,700 strength. Year-end strengths of 11,882 and 11,944 were achieved in 1980 and 1981. However, now that we have the increased strength authorized, we are in the uncomfortable position of falling short of achieving this new goal. Since November 1981, there has been a steady downward trend in the strength of the Selected Reserve to the point where today we are closer to the old level than to the new goal.

I recognize that many of the budget actions that were required in order to maintain full training for the maximum number of reservists in 1982 had a detrimental impact on recruiting. Encouragingly, in spite of the reduction in enlistment bonuses, retention of the existing Selected Reserve force has remained at previous high levels. However, input of non-prior service reservists for the Class A school programs and recruitment of Coast Guard and other service veterans has fallen off dramatically. In FY 1982 we recruited more than 300 fewer reservists than in 1981.

It should not be necessary to point out that increased efforts and resources will be applied through the organized recruiting force to reverse this downward trend. Beyond this organized effort, every Coast Guard reservist can make a positive contribution. Those of you in the Selected Reserve command and management structure must ensure that close coordination with and strong support of the formal recruiting organization is an ongoing part of your program. Each of you can become a salesperson for your Coast Guard Reserve unit among friends and acquaintances in the local community, as can those of you who have completed your Selected Reserve careers. I encourage you who have completed an active duty enlistment and are not participating in the Selected Reserve to carefully consider the benefits that are available by joining your local Coast Guard Reserve unit.

We have a sound and exciting Coast Guard Reserve to sell. I trust that in the coming months we will be able to report success in this effort to attain and exceed our personnel goals so that we may proceed to the next step in the growth program.


RADM James C. Irwin
Chief, Office of Reserve

brief comments



A cheering crowd of 140,000 watched CGRU Kansas City display its colors at the 57th annual American Royal Parade. Thousands more viewed television coverage of the city's prestigious event. One hundred and fifty units traveled the 1.7 mile parade route. For the past several years CGRU Kansas City, under the command of CDR Gerald W. Bourland, has been asked to participate. YN3 Virginia McKaskle, PS1 Gene R. Ford, RD2 Michael E. Benson and RM1 Benjamin C. Kenney form the color guard. Behind them BM3 John R. Jakobsen drives a pickup truck hauling a Coast Guard utility boat.

A survey on pay

A survey was recently conducted by Commandant (G-KT) to determine how promptly reservists on two weeks of ADT are paid. (See Commandant Notice 7400.) It will determine the effectiveness of pay procedures that were revised during FY 82.

Attention COs

COMDTNOTE 5420 of February 24, 1982 announced that eligibility for the Command Ashore Insignia would be extended to all commanding officers of shore units of the Coast Guard and Coast Guard Reserve without differentiating between active and inactive duty commands. The policy will become effective once section 6-A-7 of the Personnel Manual (COMDTINST M1000.6) is revised. This change is expected to be published during the second quarter FY 83. Note: This policy is not in effect until the change is actually published.

Open season in the Reserve Component Survivor Benefit Plan

Section 1119 of Public Law 97-252, September 8, 1982, the "Department of Defense Authorization Act, 1983," establishes an open enrollment period for certain reservists under the Survivor Benefit Plan by amendment of section 212 of Public Law 97-35, the "Omnibus Budget Reconciliation Act of 1981." Eligible Reserve members are those who, on August 13, 1981, would have been entitled to retired pay under chapter 67 of title 10, United States Code, but for the fact that such members were under sixty years of age on August 13, 1981. The open enrollment period for such members will extend from October 1, 1982, through September 30, 1983.

There are two categories of Reserve component members to whom this open enrollment option applies: (1) any eligible Reserve member who was not a participant

in the RC-SBP on August 13, 1981; and (2) any eligible Reserve component member who on August 13, 1981, was a participant in the RC-SBP but elected not to participate at the maximum level, or in the case of such member who is married, elected to provide an annuity under the RC-SBP for a dependent child and not for the spouse.

Eligible Reserve members in category (1) may elect to participate in the RC-SBP in the same manner as an election under 10 USC 1448. Eligible Reserve members in category (2) may now elect to participate in the RC-SBP at a higher base amount level and/or to expand existing coverage for the eligible Reserve member's spouse at a level not less than the level provided for a dependent child. There is no authority for eligible Reserve

members in category (2) to change an existing designation made under 10 USC 1448(e). There is a two-year penalty period associated with an open enrollment period election set out at section 212(c) of Public Law 97-35. Elections made by eligible Reserve members shall be effective when received by the Secretary of Transportation (G-RA).

Commandant (G-RA) is presently working with the DOD Joint RSrPP/SBP (Retired Serviceman's Family Protection Plan/ Survivor Benefit Plan) to resolve open season questions regarding eligibility requirements. Eligible Reserve members will be notified by G-RA as soon as possible. Any questions concerning this program should be directed to G-RA, CWO J. Dilley at FTS 426-2352 or (commercial) (202) 426-2352.

Selectees announced for War/Staff Colleges

On 17 November a War/Staff College selection panel met to choose primary and alternate attendees to War/Staff Colleges open to reservists. There were approximately 90 applicants for 45 primary and 24 alternate quotas. Selections were extremely competitive. Future candidates should indicate their interest in all schools that they desire to attend. Some alternate billets were not filled this year because qualified candidates did not list alternate dates or courses.

The following personnel have been selected for the schools indicated:

Reserve Components National Security Course (RCNSC), Pensacola, FL.

31 January 1983

Primary Attendees

CDR Samuel G. ASHDOWN, JR
CDR Robert M. HOPKINS
CDR George R. HERRILEES
CDR Brian C. THOMAS
CDR Edward E. TYSON
LCDR William Q. BUNTING
LCDR Robert B. NESMITH
LCDR John R. OLSON

Alternate Attendees

CDR Burton G. WOIBLE
LCDR Ronald T. WHITE

18 July 1983

Primary Attendees

CDR Charles F. MARCUS
CDR James E. TASKER

LCDR William C. BEAL
LCDR Gordon L. BELL
LCDR Richard C. BROWN
LCDR James R. COLERFORD
LCDR James A. HALEY
LCDR John W. REITER

Alternate Attendees

CDR Burton G. WOIBLE
LCDR Ronald T. WHITE

? November 1983

Primary Attendees

CDR Ronald E. ARBUCKLE
CDR Adolf E. FULLGRABE
CDR Joseph H. HARASTA
CDR Bernard J. HELLDORFER
CDR Martin E. JOHANSON
CDR Ronald C. MERS
CDR Robert F. RIFE
LCDR Michael J. PERPER

Alternate Attendees

CDR Burton G. WOIBLE
LCDR Ronald T. WHITE

Reserve Officer Orientation (ROO) Norfolk, VA.

6 March 1983

Primary Attendees

CDR John P. CARLAND
CDR William J. McLAY
CDR William T. SERLE, JR

Alternate Attendees

LCDR John T. GREENFIELD
CDR James J. EARLEY

11 September 1983

Primary Attendees

CDR Anthony D. CASTBERG
CDR George W. DIRSHEL
LCDR James H. DEVITT

Alternate Attendees

CDR Jackson D. INGRAHAM
LCDR Michael E. PAYNE

Reserve Officer Strategy and Policy Naval War College, Newport, R. I.

25 April 1983

Primary Attendees

CAPT Harry A. GARD
CDR Warren G. APPELL
LCDR Laurence A. GRUVER
LCDR Mark E. LIBBY

Alternate Attendees

CAPT Alvin D. HERSH
CDR Albert A. WICKLEY

Reserve Officer Defense Economics (RO/DE), Newport, R. I.

28 February 1983

Primary Attendees

CAPT Joseph F. MANFREDA
CDR George H. GELLER
CDR Ronald R. REAUME
CDR David J. TIRRELL
LCDR Rodney D. DORINSON

Alternate Attendees

CAPT Clarence F. SMITH, JR,

Reserve Officer Naval Operations (RO/NO), Newport, R. I.

12 September 1983

Primary Attendees

CDR Paul F. KEANE
LCDR Robert V. BARROW
LCDR Stephen J. BURG
LCDR Larry W. FOGERSON
LT Mark R. TRIMMELL
LT Robert B. WILSON

Are Storekeepers trained to keep the store?

Once again Commandant (G-RT) is conducting a survey to determine training needs. This time we are looking at storekeeper training.

The first step in the survey process will be to mail questionnaires to approximately 100 inactive duty storekeepers, 30 Reserve unit commanding officers and each district commander (r) during January 1983.

The information provided from these questionnaires will help us

determine two things:

(1) Does present training prepare SKs for their duties in the unit?

(2) Does it prepare them for their mobilization assignment?

In addition to the questionnaires, a review of mobilization training needs is being made, using the requirements for the force components being developed by (G-OR).

If the present training is doing the job, then no revisions

will be made to the subjects as they are presented now. They will, however, be updated to ensure that the information being taught is current. If the present training is not doing the job, something will be done to correct it.

Since this review has just started, it is impossible to tell what, if any, changes will be made. We will keep you informed of the results.

brief comments

Spring now for Summerstock action

The Ninth District is once again gearing up for another Operation Summerstock season this year. Under this program, reservists from throughout the country man several SAR stations in the Great Lakes region during the summer months. The Reserve-operated Summerstock stations are at Plum Island, WI; Manistee, MI; and Harbor Beach, MI. Under this program, reservists will also be needed to augment the crews

of stations Niagra, NY; Marblehead (Sandusky), OH; and Belle Isle (Detroit), MI.

Reservists interested in participating in Operation Summerstock should submit their SADT applications (form CG-3453) via their district commander (rt) to the Ninth District (rp) as soon as possible, but preferably no later than March 18, 1983. Phone call inquiries are encouraged (commercial 216-522-3967 or FTS

293-3967).

The Ninth District is most interested in attracting qualified small boat coxswains and engineers to the program for the entire summer season. Requests for less than 30 days cannot be considered. Anyone with a mobilization assignment related to small boat operations can receive valuable training and experience with Operation Summerstock.

1983 SUMMERSTOCK RESERVE BILLETS

BILLET	NO. REQ.	FUNCTION	EXPERIENCE	DATES OF DUTY*
LT/LTJG	3	Group Staff	Operations, Administration	6 JUN - 2 SEP
YN	1	Order/Records Admin	General/PIIS	28 FEB - 14 OCT
SK	1	SADT Pay/Support	Pay	16 MAY - 16 SEP
BIC	3	OIC	OOD and Coxswain qualified plus experience with SAR station operations	16 MAY - 16 SEP
BM1	1	XPO, OOD, Coxswain	OOD and Coxswain qualified plus experience with SAR station operations	16 MAY - 16 SEP
BM1	1	OOD, Coxswain	OOD and Coxswain qualified	16 MAY - 16 SEP
BM2/3	11	Coxswain/Coxswain trainee	Coxswain qualified or completed section A and began work in section C, CG-313	16 MAY - 9 SEP
BM1	2	OOD/Boat Engineer	OOD and Boat Engineer	16 MAY - 16 SEP
BM2/3	8	Boat Engineer or Engineer trainee	Boat Engineer qualified or completed Section A and began work in section C, CG-313	16 MAY - 9 SEP
SS2/3	4	Cook	Mess Management	16 MAY - 16 SEP
SN/SA	15	Crewmen/Crewman trainee	Crewman qualified or began work in section A, CG-313	16 MAY - 9 SEP
FN	3	Boat Engineer/Engineer trainee	Boat Engineer qualified or began work in section A, CG-313	16 MAY - 9 SEP

*Assignments of less than 30 days duration will not be made.

**Have you
registered?**

Even though you are a member of the Coast Guard Reserve, if you are male, and were born in 1960 or later, you are required by law to register with the Selective Service System. Register by completing a Selective Service System Registration Form (SSS Form 1) at any U. S. Post Office.

Tear out your centerfold

This issue contains a centerfold tear-out chart which can serve as a bulletin board poster to remind enlisted members of advancement eligibility requirements. Chapter 7 of COMDTINST M1001.26 (old CG-296) provides full details on requirements for Reserve advancement.

Direct Petty Officers

A fresh approach to training

The Coast Guard Reserve enlists non-prior service people with specialized skills who are between the ages of 26 and 35 in its direct petty officer program. Selected individuals enter the Reserve as third class petty officers in ratings related to their abilities.

Until recently, the only Coast Guard training required of a new direct petty officer was completion of the Reserve Enlisted Basic Indoctrination (REBI) course within one year of enlistment and a rating-related course, either resident or correspondence, during the following year.

Several problems surfaced with this program. For one thing, eight to twelve months sometimes elapsed before direct petty officers arrived at training centers for REBI. This meant that some third class petty officers who were skilled in a major portion of their specialty didn't know the difference between a seaman and a captain. Imagine the complications which can and did arise as a result of this situation: resentment churned within other enlisted personnel who felt the system was unjust, and the morale of new eager direct petty officers weakened as a result of their unfamiliarity with Coast Guard practices.

REBI instructors had a formidable job. They had only two weeks in which to teach material that recruit trainers communicate in two months. Complicating the task was the approach taken to the new petty officers' instruction. REBI relied on many of the same techniques for indoctrination that boot camp employs. While these methods effectively serve to screen out young "boots" who are too immature to handle military responsibilities, it was questionable if their application could be condoned when dealing with third class petty officers. Their use often caused unproductive resentment in the older, more mature REBI students.

To top off these problems, clear course objectives had never been defined during the initial development of REBI. As a result, while instructors at Alameda and Yorktown produced fine indoctrination courses with the limited direction provided them, they were not teaching the same material. Standardization of REBI became one of the major goals of improving the program.

Making the Coast Guard Orientation (CGO) correspondence course a prerequisite for attendance at REBI is one action that has been taken to solve some of the problems. Now, recruiters will im-

mediately enroll direct petty officers in CGO. While the new petty officers are still fresh with enthusiasm, the correspondence course will teach them many military requirements that E-2's through E-4's need-- military etiquette, for example.

These people will arrive for REBI with a common base of Coast Guard knowledge. Classroom time formerly spent covering the basics will be used to develop the skills and attitudes expected of members of the Coast Guard. This time will also enable the students to get more hands-on experiences; better use will be made of training facilities.

Another prerequisite for the REBI course attendance will be the possession of complete "ready to wear" uniforms. This will give petty officers the opportunity to learn to wear their uniforms correctly-- personnel inspections are part of REBI. This will also have a positive effect on class morale and "team building."

The forthcoming improvements to the direct petty officer program will facilitate each new petty officer's initiation into the Coast Guard Reserve. The resulting benefits will be shared by all.

RYs, RKs, RLs: Class A school is for you

Currently there are many openings in all Class A schools except for those that offer radio-man instruction.

Class A schools last from twelve to sixteen weeks and are the best entry level rate training that the Coast Guard offers.

Normally, Class A openings are available only to RPs and RKs. Because of the current situation, RYs and RLs, as well as RQs whose prior service was other than Coast Guard, are highly encouraged to apply for this excellent training duty.

If qualified, you are encouraged to request Class A school

for any of the following ratings: BM, GM, LM, PS, SS, RM, QM, or HM. You can request these schools by submitting a Request for Active Duty for Training Officer and Enlisted Personnel Form (CG-3453) via your chain of command. If you are qualified for Class A school training, we want you to get it.

Check your work or school schedule and see what can be arranged. School quotas for RKs, RLs and RYs can often be obtained year round. Call your district Reserve office to obtain information on course convening schedules.

You noticed the Notice

Your calls and letters regarding COMDTNOTE 5420 of Nov. 16, 1982, Publication of the FY 1983 Coast Guard Reserve Policy Board Recommendations, tell us you are reading the mail. Yes, there were printing errors. However, the full policy board report is expected to be published in January or February. Since it will contain a complete statement of the board's recommendations and the Commandant's actions, a corrected version will not be issued.

Giving your taxes a break

by LT Howard Silverman, USCGR
and ENS B. James

This article highlights specific tax information for Coast Guard reservists. Most of you will find some information and examples pertinent to your situation. Keep in mind that circumstances are never identical for any two Coast Guard reservists.

This article was updated during November of 1982. Legislation passed thereafter may affect what is written here. This information should not replace the traditional consultation between you and the Internal Revenue Service's Taxpayer Service Division, a Certified Public Accountant, attorney, or Enrolled Agent authorized to practice before the Internal Revenue Service.

The conclusions regarding taxability of income and deductibility of expenses may be different for active duty members and reservists. For active duty personnel, the Coast Guard is full-time employment. For reservists, it is part-time, usually a second job. The tax results can, therefore, be different.

The specifics discussed in this article are presented in the order they are needed to prepare Form 1040, "U. S. Individual Income Tax Return for 1982," including Taxable Income, Non-taxable Income, Adjustment to Income, Adjusted Gross Income, Itemized Deductions, Credits and Excess Social Security (FICA), along with some miscellaneous comments.

A typical Coast Guard reservist will be paid 13 times a year. Twelve of these are for monthly increment drills. The twelve payment explanations are shown on each CGHQ-4458A, "Reserve Earning Statement." These are the "yellow" slips (3"X 8") you receive within a few days of receipt of your monthly check.

The check payment covers multiple and single drills, less withholding for Servicemen's Group Life Insurance (SGLI). Some reservists have Federal and/or State income tax withholding (ITW) as well. New York State is one of the states that has ITW on reservists.

Example:

A YN1 (eight years of service) paid for September drills might have a CGHQ-4458A Reserve Earning Statement as shown here:

9/11/82	multiple	\$71.72
9/12/82	multiple	\$71.72
		\$143.44
(monthly)	SGLI	-4.06
	net check	\$139.38

The 13th payment will be for your Annual Training (AT). You will receive a "payee" copy of CG-

4436A when you receive your check. The CG-4436A will show a combination of taxable and non-taxable items, such as:

basic pay	(taxable)
sea duty pay	(taxable)
aviation pay	(taxable)
reenlistment bonus	(taxable)
Basic Allowance for Quarters (BAQ)	(non-taxable)
Variable Housing Allowance (VHA)	(non-taxable)
Basic Allowance for Subsistence BAS	(non-taxable)
per diem	(non-taxable)
mileage	(non-taxable)
reimbursed travel expenses	(non-taxable)
Income Tax Withheld (ITW)	
Federal Insurance Contribution Act (FICA)	
Net Pay	

The combination of the twelve CGHQ-4458A's and the CG-4436A should equal the Wages, Income Tax Withheld and FICA Withheld shown within the boxes on Form W-2, Wage and Tax Statement, which you will receive in January 1983, issued by the Authorized Certifying Officer (ACO), Washington, D.C. You should save your CGHQ-4458A's and CG-4436A's for comparison to the W-2 form you will receive. Note that the W-2 is based upon the payment date, not the drill date.

A general rule is that pay is taxable and allowances are non-taxable. Pay items include basic pay, sea duty pay and aviation pay. These will be automatically included in your W-2 statement by the Coast Guard ACO. Retirement pay is also taxable and should be reported on Schedule E, Part 1, Pension & Annuity Income.

Payments for BAQ, VHA and BAS are non-taxable. However, if you are deducting meals and lodging, those expenses must be reduced by the BAQ, VHA and BAS received (Rev. Rul. 63-64). Only the net cost is deductible. You cannot disregard the funds provided from the Coast Guard Reserve for that purpose.

For example, a lieutenant living in New London performs 13 days ADT at Governors Island. He pays for meals, totaling \$130.00. Within his paycheck he receives \$27.21 for BAS. This is shown on CG-4436A, Section D.

Cost of Meals	\$130.00
Less: BAS	\$27.21

\$102.79

The \$102.79 would be deductible as Adjustments to Income on Page 1, Form 1040.

Payments for per diem, mileage and reimbursed travel expenses are specific reimbursements which are "deemed adequate" accounting to the Coast

Guard and, therefore, are non-taxable (Rev. Rul. 77-410).

All accounting to the Coast Guard is specific as opposed to flat allowance reimbursement, and is, therefore, "deemed adequate." Coast Guard reservists deducting excess expenses over reimbursements must reduce their expenses by the applicable non-taxable payments to compute a net deduction.

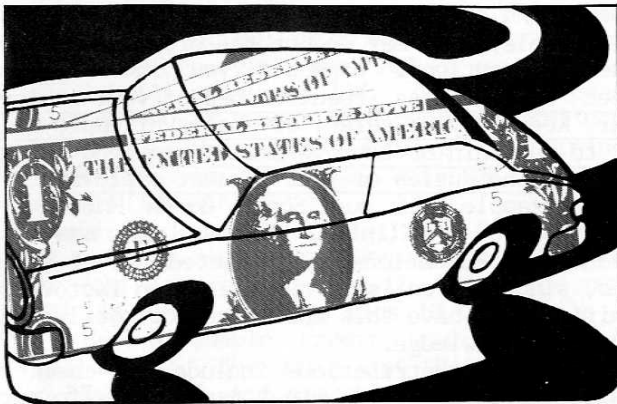
For example, a PS2 travels to her ADT at Yorktown by driving from her home in Kirkwood to St. Louis, parking her car and flying to Yorktown. She is "authorized to travel at her own expense subject to reimbursement." She pays travel costs of \$410.00, for which she receives travel expenses from the Coast Guard Reserve of \$288.00 (approximately 900 miles each way at 16 cents per mile).

Auto, parking & air fare	\$410.00
Less travel reimbursement	\$288.00
	\$122.00

The \$122.00 is deductible as Adjustment to Income on Page 1, Form 1040. IRS Form 2106, Employee Business Expense, has the best format to compute the deduction.

Coast Guard reservists are employees. As such they may have "trade or business" employee expenses deductible as Adjustment to Income items.

The one expense most Coast Guard reservists will identify with is use of their automobiles to attend drills. The automobile expenses may be deductible employee business expenses as described in Regulation 1.162-2 of the Internal Revenue Code.



Business automobile expenses are deductible, but commuting costs are not deductible (IRC 162, IRC 262 and Rev. Rul. 55-109). The rule is simple, but its application is not. Commuting expenses between your residence and a drill within the area of your "tax home" are not deductible. The "tax home" is your principal business loca-

tion; i.e., your place of full-time employment. This is distinguishable from your residence, but often within the same general area.

The additional costs of going from principal place of business (tax home) to a drill are deductible. Also automobile expenses from your residence to a drill site outside the area of your "tax home" are deductible. The following five examples are intended to clarify this distinction.

1. An R13 from Boston is a student at Harvard University. She augments the First Coast Guard District office every Monday night. This is her only employment. The expense is considered commuting and, therefore, non-deductible.

2. An SK2 lives in Jennings, Mo., and is employed full-time in St. Louis, Monday through Friday. He augments the Second Coast Guard District in St. Louis every Tuesday evening. He may commute either of two ways:

a. The SK2 drives ten miles from his civilian office to the Second Coast Guard District office. He may deduct that ten-mile trip.

b. The SK2 chooses to drive home from his civilian office to his home in Jennings and later that evening goes to the Second District office. Because he went home in between, he drove 28 miles from his civilian employment before reaching the District Office. However, his deduction is limited to the ten-mile distance in example (a) above.

3. A lieutenant commander lives in New London and his place of employment Monday through Friday covers the entire state of Connecticut. He augments the Coast Guard Academy one weekend a month. This mileage is within his principal place of employment and, therefore, considered commuting. If this is the only trip made that day, it is non-deductible.

4. An H11 who lives in Lynbrook, N.Y. and works in Lynbrook Monday through Friday drives two days a month on drill weekends to augment Station Short Beach, Long Island. The station is outside her principal place of employment, so the entire mileage is deductible. She can deduct four times the distance from Lynbrook to Short Beach if she drives home each evening.

5. An IV1 who lives and works in Santa Barbara, Calif., travels to Long Beach to augment an Eleventh Coast Guard District (oil) unit. His drills are overnight weekend drills. These drills are outside his principal place of employment and the entire mileage would be deductible.

These five examples are intended to clarify whether or not you are entitled to an automobile deduction. The best way to compute the deduction is to follow the format of Form 2106, "Employee Business Expense." Start with Part IV, Auto Expenses, when filling out the form. You may use either the Internal Revenue Service's regular or optional method. It is suggested you compute the deduction both ways. You are entitled to the higher of the two results.

For most Coast Guard reservists, Active Duty for Training means a Transportation Request (TR) to buy an airline ticket, some minor travel expenses which are specifically reimbursed and government quarters and mess available on the ship or base. The Coast Guard pays all costs, dollar for dollar.

This does not always happen. You might be "authorized to travel at your own expense subject to reimbursement," or you might find upon reporting that the government quarters and/or mess are not available.

When this happens, you are entitled to deduct your excess of expenditures over reimbursement (Rev. Rul. 55-572). Such expenditures include airline tickets, auto expenses directly related to the ADT, hotel or motel room costs, meal costs and miscellaneous expenses.

If you "travel" to an overnight drill site, the same type of expenditures deductible during ADT would be deductible for multiple drills, if the drills are held outside the general area of your principal place of employment. For example, our IV1 who works in Santa Barbara but travels to Long Beach is entitled to travel expenses, such as lodging and meals.

Another Adjustment to Income is contributions to an Individual Retirement Account (IRA). Reservists and their spouses may participate in an IRA. The applicable Internal Revenue Code (IRC 219) was changed in 1982 and allows Coast Guard reservists to put aside and deduct the lower of \$2,000 or 100 percent of compensation earned from all sources and placed in an IRA. Reservists with non-working spouses may deduct up to \$2,250 if their spouse's IRA equals at least \$250 of the \$2,250. If you are covered by a qualified retirement plan through an employer other than the Coast Guard Reserve, you still qualify for an IRA.

Years	IRA	Non-IRA
5	\$ 8,460	\$ 6,150
10	\$ 19,770	\$13,820
20	\$ 55,180	\$35,290
30	\$118,590	\$68,630

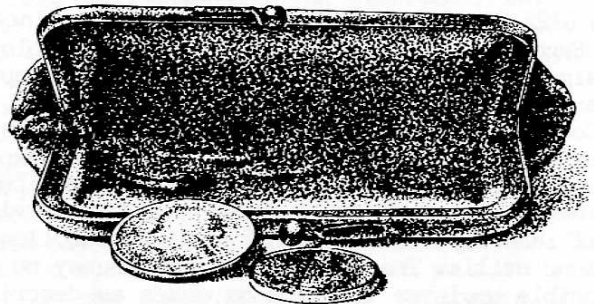
The IRA advantage: Chart compares the future of \$1500 annually placed by a taxpayer in the 25% tax bracket in an IRA earning 6% and in a non-IRA plan.

The income and deductions discussed above make up Adjusted Gross Income and are available regardless of whether or not you itemize deductions.

There are a number of categories of deductions to which Coast Guard reservists may be entitled on Form 1040, Schedule A, "Itemized Deductions."

Present policy requires that the distinctive Coast Guard uniform and work uniform be worn only on official occasions. The cost of replacement clothes not issued but required as part of a full seabag, repairs and alterations to the uniform, laundry and dry cleaning of the uniform and cap devices, shoulder boards, gold lace, collar insignia, medals, ribbons and similar items are deductible (Rev. Rul. 55-109).

Education and association expenses are itemized deductions if they are directly related to Coast Guard Reserve membership. Examples include: dues paid to the Reserve Officers Association or Reserve Enlisted Association. Books like the Coast Guardsman's Manual and Knight's Modern Seamanship would be directly related to the technical knowledge expected of you.



Under some circumstances, tuition, class text books, and related education transportation are deductible. You may deduct the ordinary and necessary educational expenses you incur if they meet the express requirements of your employer for keeping your salary or status of employment, or to maintain or improve skills required in performing the duties of your present employment.

For example, if our Short Beach HM1 took a night course in Clinical Pharmacology, she could deduct the educational and related travel expenses, since her enlisted qualification factors require her to have this knowledge for mobilization and rate knowledge.

Deductible contributions include the check you mailed to Coast Guard Mutual Assistance (formerly Coast Guard Welfare), Great Lakes Navy/Marine Corps/Coast Guard Jewish Chapel or similar organizations. Transportation to meetings of ROA or RAPIC-Chicago would be deductible as charitable contributions. The mileage can be deducted at the contribution standard rate of 9 cents per



April 15th

FEDERAL INCOME TAX DEADLINE

mile. Note that the standard rate of contributions is different from the 20 cents per mile for business miles (Rev. Proc. 74-24). Unreimbursed out-of-pocket expenses while serving these organizations are also deductible (Rev. Rul. 55-4). Your unique set of circumstances will determine what other expenses might be itemized deductions.

Two expenditures that are not deductible are the SGLI withholding on your monthly check (considered a purchase of term life insurance) and use of a "home office." Although many officers and enlisted personnel have and use these offices, such deductions are statutorily disallowed (IRC 280A).

The Credit for Child Care expense allows for 20 to 30 percent of the expenses paid for the care of a qualified child or dependent for the purpose of attending drills. Your credit may be higher in 1982 than it was in 1981. Reservists with Adjusted Gross Income (AGI) of \$10,000 or less will be entitled to a credit equal to 30%. The credit will be reduced by one percentage point for each \$2,000 of AGI or fraction thereof above \$10,000. For Reservists with AGI of over \$28,000 the credit will remain at 20%. The maximum credit is \$1,440.00 if two or more dependent children are involved. The credit applies to earnings from part-time employment as well as full-time employment (IRC 44A).

For example, our RI3 student from Boston earns \$9,000 and pays \$10.00 per evening and \$20.00 per day for child care. During the year she pays \$740.00 (48 drill evenings plus 13 days while on ADT). Her allowable credit would be \$222.00 (\$740.00 X .30). She would list this information on IRS Form 2441 and attach it to the credits section of Form 1040. Reservists are cautioned that if the child care is performed in the reservist's home and the amounts paid to a sitter within a calendar quarter total \$50 or more, the reservist must file Form 942 with IRS for each such quarter (IRC 3101, 3121).

Active Duty for Training pay is subject to FICA

(Social Security), while drill pay is not. If you had more than \$32,400 in total wages and more than \$2,171 withheld for FICA from all your employers combined, you are entitled to reduce your tax liability by the excess over the \$2,171. This is done under the payments section of Form 1040.

Many reservists find that the tax tables do not withhold an adequate amount. This can be corrected by filing a revised W-4, Employee Withholding Exemption Certificate, with your pay officer. You may decrease your exemption or have additional funds withheld in lump sum amounts.

In some states Reserve pay is taxable, while in other states it is not. It is in your best interest to determine your state's taxability.

It is a good idea to keep accurate, detailed records of the dates of drills and exact mileage driven as a Coast Guard Reserve employee.

As you can see, membership in the Coast Guard Reserve does have an effect on your income tax liability. Use this review to assist you in preparing an accurate tax return.

(The content of this article is the opinion of the writers and does not necessarily represent the position of the Internal Revenue Service).



VITA—Volunteer Income Tax Assistance—
can help you complete your tax return. Call
your local IRS office for details.

A public service message from
the Internal Revenue Service

ADVANCEMENT ELIGIBILITY FOR COAST GUARD

REQUIREMENTS TO BE MET IN LOWER PAY GRADE	FO		
	E-3	E-4	
MONTHS IN PAY GRADE as of date of advancement	6	6	
MONTHS IN TRA/PAY CAT A (and/or on IADT, AT AD, EAD, SADT) as of date of advancement	6	6	
DAYS OF ADT as of date of recommendation	12	12	
CORRESPONDENCE COURSES as of date of recommendation	SN _{or} FN	E-4 RATING AND MRN3	E- AND
PRACTICAL FACTORS and PERFORMANCE TESTS as of date of recommendation	RATING AND		
PERFORMANCE/LEADERSHIP	LAST MARKS		
C.O. RECOMMENDATION	C.O. ADVANCES	C.O. SIG	
EVALUATION LETTER as of date of recommendation			
TOTAL SERVICE YEARS as of date of advancement			
TRAINING AGREEMENT			

ENCLOSURE {7-5} OF COMDTINST M1001.26 CONTAINS CORRESPONDENCE COURSE CURRENCY REQUIREMENTS AND ALSO ADDRESSES CONDUCT, SECURITY CLEARANCES, HEARING AND COLOR PERCEPTION R

BILITY REQUIREMENTS SELECTED RESERVE

R ADVANCEMENT TO PAY GRADE

5	E-6	E-7	E-8	E-9
6	12	24	36	24
6	12	24	48	72
2	12	24	36	24
RATING MRN2	E-6 RATING AND MRN1	E-6 AND E-7 RATINGS	UCMJ	LEADERSHIP ^{OR} CG O&CLdr ADT COURSE

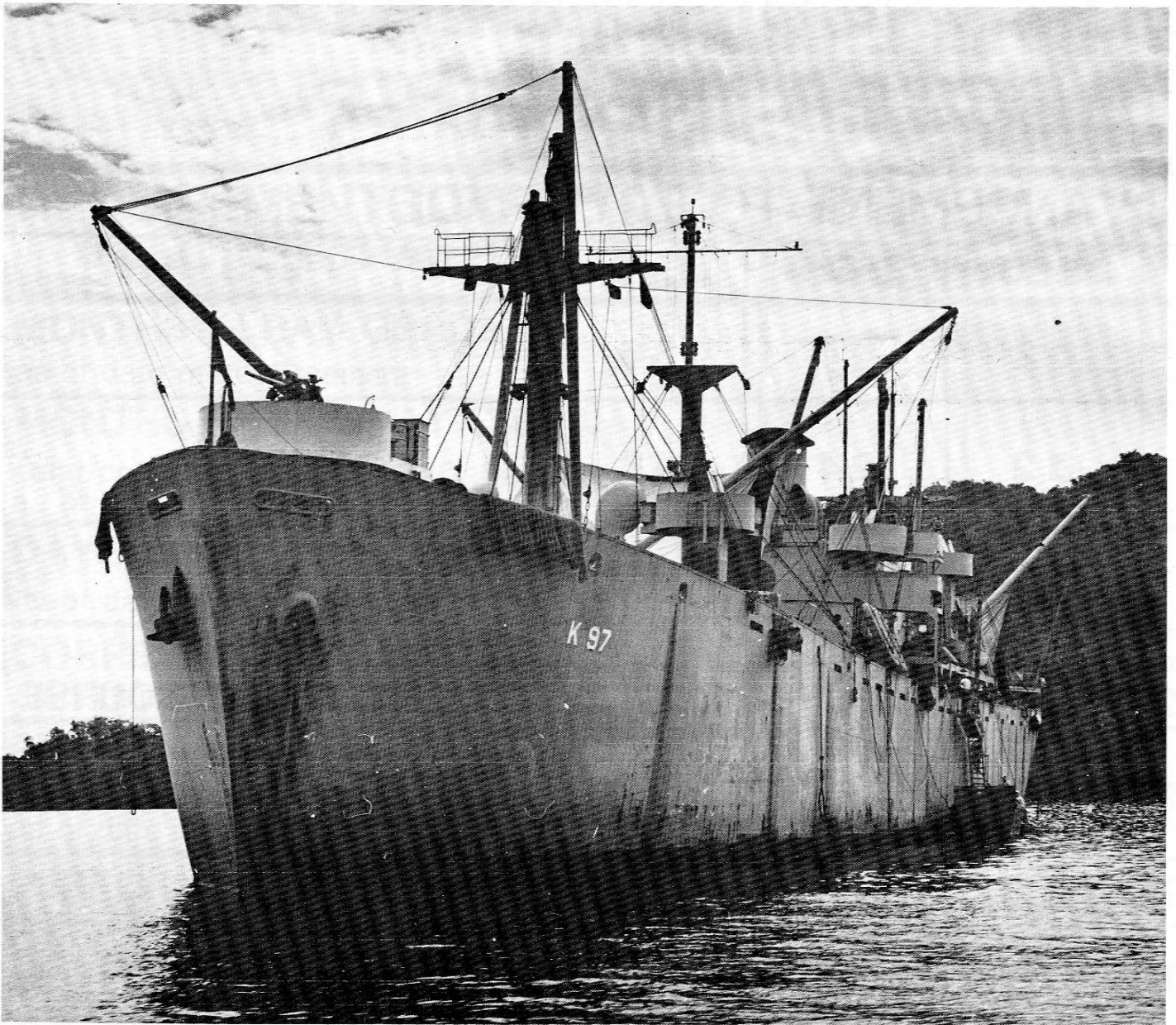
MILITARY REQUIREMENTS FOR SWE PAY GRADE

MUST BE 3.3 OR HIGHER

NATURE ON FORM CG-4716 IS RECOMMENDATION

	ACTIVE DUTY COMMAND MUST EVALUATE PERFORMANCE IN RATING RELATED BILLET	
	10	12
	MUST AGREE TO SERVE 2 YEARS IN READY RESERVE AFTER ADVANCEMENT AND BE ABLE TO COMPLETE THEM PRIOR TO MANDATORY RETIREMENT DATE	

OTHER AMPLIFYING INFORMATION ON THE ABOVE
REQUIREMENTS, WAIVERS, AND DISQUALIFYING CIRCUMSTANCES



USS Serpens and crew are still remembered

by PA2 Jeanne Figueira

On January 29, 1945, while at anchor off Lunga Beach, Guadalcanal, the Coast Guard-manned USS Serpens (AK-97) exploded and sank, killing 196 of her mostly reservist crew of 206. A number of nearby ships and shore property were also damaged in the explosion. The crew was loading depth charges when the tragedy struck.

An eye-witness gave the following evocative description of the disaster which claimed the lives of so many Coast Guardsmen:

"As we headed our personnel boat shoreward, the sound and concussion of the explosion suddenly reached us, and, as we turned, we witnessed the awe-inspiring death drama unfold before us. As the report of screeching shells filled the air and the flash of tracers continued, the water

splashed throughout the harbor as shells hit. We headed our boat in the direction of the smoke and as we came into closer view of what had once been a ship, the water was filled only with floating debris, dead fish, torn life jackets, lumber and other unidentifiable objects. The smell of death and fire, and gasoline, and oil was evident and nauseating. This was sudden death, and horror, unwanted and unasked for, but complete."

LCDR P. L. Stinson, the commanding officer of the Serpens, and seven crew members were ashore at the time and survived the explosion. Only two men on board the ship were as fortunate.

SN1 Kelsie K. Kemp and SN1 George S. Kennedy were in the boatswain's locker when the blast



Opposite page-- The USS Serpens lies at anchor for fleet provisioning in Purvis Bay, Solomon Islands, July 1944, about six months before it sank. Photo by PH3 A. C. Hagendorn, Jr. *Above--* Coast Guardsmen Kemp and Kennedy, survivors of the Serpens' tragedy, contemplate their Purple Heart awards. Coast Guard historical photo. *Below--* ADM Gracey solemnly lays a wreath on the Serpens Memorial in Arlington National Cemetery. Photo by Jay Carrol.



occurred. They escaped death by climbing onto the floating portion of the bow and attracting rescuers' attention with water lights they had sensibly grabbed from the locker. Soon after their rescue, the bow of the ship slipped underwater. Both men were awarded the Purple Heart for injuries they sustained in the disaster.

In addition to the Coast Guard crew, 57 Army personnel were killed in the blast. The cause of the accident was never determined.

During WWII, as the U-boat threat in the Atlantic dissipated, many temporary reservists who had been involved in coastal defense in the early days of the war were called on to man a growing number of Army and Navy ships for service in the Pacific Theater. They were retrained and assigned to 299 Navy ships and 278 Army ships. These reservists made up most of the 61,000 men assigned to these ships.

In July 1949, AD1 J. F. Farley, then Commandant of the Coast Guard, sent the following letter to the families of the Coast Guardsmen who lost their lives on the Serpens:

"...Many of you were present when these dead were permanently buried in that shady grove in Arlington National Cemetery. You, I know, will never forget that beautiful, simple ceremony.

"It is regretted that all of you were not able to be there on that day, but it is my hope that some day you may visit this hallowed spot.

"In the near future a monument will be erected there upon which will be indelibly engraved the names of all those whose identity is unknown as the result of this awful disaster.

"Be assured that the Coast Guard is ever mindful of those who are gone and, nonetheless, aware of its responsibilities to those who are left behind. We shall continue to endeavor to take care of our own."

On September 27, 1982, AD1 Gracey performed a full honors wreath laying ceremony at the Serpens Memorial in Arlington National Cemetery. The Coast Guard reservists who lost their lives in the Serpens tragedy are honorably remembered.



September 20, 1982


Dear Commander Harding,

It is great to hear that once again you have very capably represented the Coast Guard in the Interallied Confederation of Reserve Officers (CIOR) Military Competitions. Your team's first place finish in the Orienteering phase of the competition, and second place overall finish is testimony to your skill as an athlete and your abilities as a leader.

Your highly successful involvement in these rigorous competitions over the years has served to increase the Coast Guard's visibility in the national military community and is certainly a credit to your persistence and dedication.

I offer my heartiest congratulations for a job well done and sincere wishes of good-uck for the future.

Sincerely,


J. S. GRACEY
Admiral, U. S. Coast Guard

Top left-- Harding heads down a ten-foot wall in the running obstacle course in 1982. Bottom left-- Up, over and under-- Harding and teammate tackle "the platform" in the 1978 swimming obstacle course. Above-- Harding reads instructions at a control point on the 1982 qualifying orienteering run in Texas. Army photos. Below-- Shoot to score-- Harding fires the G-3 SMG in the 1982 marksmanship event. Opposite page--The 1975 CIOR team crosses the obstacle course finish line together.





CIOR demands the ablest

LCDR Malvin Harding claims he was never much of an athlete. Nevertheless, to date he has participated in ten CIOR (Interallied Confederation of Reserve Officers) competitions. And CIOR competitions are rugged. In his most recent endeavor, he placed among top-scoring Reserve officer competitors from Norway, Canada, Denmark, France, Germany, Italy, The Netherlands, the United Kingdom and the United States. His three-man team, which represented our three sea services (Coast Guard, Navy and Marines) earned second place in the 1982 event.

Reserve officers are eligible to try out for the military skills competition to be held in connection with the 36th annual CIOR Congress in Belgium, July 16-23, 1983.

CIOR competitions, held by and for NATO nations, combine current and innovative military and athletic skills to test participants' physical readiness for combat. Teamwork is critical; each team's score reflects the lowest-scoring member's performance.

This year the U.S. contingent will field three three-man teams. Every team member competes in each event: a running obstacle course (500 meters and 20 obstacles), a swimming obstacle course (50 meters, 4 obstacles, in utility uniform), shooting (rifle, pistol and submachine gun) and orienteering (10 mile land navigation course using map, compass and visual orientation). Competitors must also demonstrate emergency first aid treatment.

Applicants should be in outstanding physical condition. Suggested minimum guidelines are the ability to run five miles in under 32 minutes and the ability to swim 50 meters in under 32 seconds. Applicants must be able to do ten pull-ups. Shooting and orienteering experience is desired but not necessary for selection.

Team trials are tough. They are not a Sunday fun-run for the novice jogger. The training camp is in a hot, humid area and competitors must arrive in good physical shape. There will be no time for remedial conditioning. You need to do more than just run well to make the team.

Can women try out? Yes. Women have been selected to try out for the team, but a woman has never made the final U.S. team. Lack of strength for the obstacle course is usually the problem. However, a young female officer made the 1978 Canadian team and did well in the competition.

If you think you can hold your own against the best Reserve officers in the U.S., submit an application via the chain of command to Commandant (G-RT) before April 1, 1983. Application forms can be obtained from district commanders (r). Those selected for the team must be able to be on ADT/TDY for approximately seven weeks (June 6th - July 23).

A COMINTOTE 1710 will be released in the next few weeks soliciting applicants and providing information on CIOR '83.

Annual Training courses for '83

The following are the course descriptions and eligibility requirements for the Reserve Active Duty for Training (ADT) curriculum for FY 83. Courses are listed alphabetically according to the short titles contained in parentheses under the full name. Also included is the schedule of class convenings. Check with your training officer for availability of quotas or consult Enclosure 4-2 of the Reserve Training Manual for schedules and quotas.

NOTE: Coast Guard safety regulations require certain safety clothing when in hazardous situations. Most engineering courses (and many other courses with hands-on laboratory sessions) will require the wearing of work uniforms and safety shoes by students.

COURSE OBJECTIVES AND ELIGIBILITY REQUIREMENTS FOR OFFICER AND OFFICER/ENLISTED COURSES

AIDS TO NAVIGATION MAINTENANCE (AtoN Maint)

Objective: To teach basic troubleshooting, repair, installation, and maintenance record-keeping necessary to maintain the Coast Guard Minor Aids to Navigation System. (Carries an AX Qualification Code).

Eligibility: Anyone assigned to AtoN teams, buoy boats, construction tenders, buoy tenders, Groups, Bases, and District Offices. Attendees must be qualified for current mobilization assignment.

EXPLOSIVE LOADING SUPERVISOR (ELS)

CONCORD, CA

Objective: To familiarize the student with the basic publication "Rules and Regulations for Military Explosives and Hazardous Munitions" (CG-108). The following topics are presented: vessel preloading inspections, stowage compatibility, cargo handling gear inspections, safe methods for loading and stowing explosives, and procedures for handling damaged explosive containers. Experience in the above areas is gained by on-the-job training at the Naval Weapons Station, Concord, CA during the intervening weekend, when a ship is in port loading explosives. The course leads to the EA or EB enlisted qualification code.

Eligibility: Any E-4 to O-4 where appropriate by rating, experience indicator, and/or mobilization assignment who is a graduate of an MES I or II, PSS, or a PS Basic or Advanced ADT course or PS Class A School.

- Note:**
- (1) Safety shoes are required and must be provided by students.
 - (2) Since berthing for CPO's and officers is limited, the districts shall contact MSD Concord (415-671-5016) directly to determine availability of quarters. BEQ spaces are usually available for E-6 and below.
 - (3) The course of instruction for ADT reservists is thirteen days.

HAZARDOUS CHEMICALS (HC)

Objective: This course is designed to introduce marine and port safety personnel to the hazards presented by hazardous chemicals, substances, and materials. The course covers four essential areas: general chemistry of hazardous chemicals; occupational health when confronted by hazardous chemicals; hazard evaluation of hazardous chemicals; and basic response techniques to a hazardous chemical incident. Emphasis in the response techniques will be towards hands-on training with protective clothing, respirators, and detection devices available at Coast Guard operational units. Emphasis in hazard evaluation will be through the use of the Coast Guard's Chemical Hazard Response Information System (CHRIS).

Eligibility: Any officer or enlisted member holding a mobilization assignment in Hazardous Materials or Waterfront Facilities who has attended PS Basic, PS Advanced, MES I, MES II, PS Class "A" School or one of the PSS courses.

INSTRUCTOR TRAINING (IT)

Objective: To train Coast Guard personnel to perform standardized classroom instruction. The training will consist of classroom lectures and practical exercises in the development, implementation, and evaluation of

subject matter and classroom instructional techniques. Satisfactory completion of this course meets the criteria for the assignment of the JC qualification code.

Eligibility: Any member who is involved at any level of design, development or execution of formal instruction. Trainee must first be qualified for current mobilization assignment.

MARINE ENVIRONMENT AND SYSTEMS II (MES II)

Objective: To provide training in the response and investigation functions of the MEP Program performed at an MSO or COTP. Focus on the knowledge, skills and techniques of removal of pollutants from the marine environment, current firefighting techniques, response activities, and the investigation of port casualties and pollution incidents to determine the cause and take appropriate action.

Eligibility: Any E-6 or above who has at least one year augmentation in either PSS or MEP and is qualified for current mobilization assignment. Individuals who have completed Port Security Class A School since 1 July 1980 have received the above training. MES II will not be offered after FY-83.

NBC PREPAREDNESS (NBC Prep)

NCBC GULFPORT, MS

Objective: To provide academic and practical instruction in the types and effects of modern NBC (Nuclear, Biological, Chemical) warfare, and methods for protection and recovery. Instruction is segmented to present first a sequence of studies relating to effects, detection methods, and countermeasures in NBC warfare; then the effects and countermeasures common to each of these types of disaster situations. By practical simulated problem solving situations, the student becomes proficient in all aspects of NBC disaster recovery operations. Much of this training takes place in the specially constructed field training area known as "Disaster Village."

Eligibility: E-4 to O-4.

OFFICER AND CPO LEADERSHIP (O&CLdr)

Objective: To train students in current management techniques designed to enhance effectiveness as a leader. The curriculum provides an opportunity for leadership experience through case studies, unit problems, and role playing situations. The course covers various leadership, motivation theory, and interpersonal communication skills. Classes will be conducted using a variety of classroom techniques.

Eligibility: E-7, E-8, E-9 and officers (O-4 and below) serving in a supervisory position within the Coast Guard Reserve.

Note: To enable the training commands to supply each trainee with a pre-instruction training packet, the following information shall be supplied to the school at least four weeks prior to the assigned convening date.

- (1) Name of student
- (2) Sex (for berthing purposes)
- (3) Home address
- (4) Home or work phone

PORT SAFETY AND SECURITY (OFFICER & CPO) (PSS - O & CPO)

Objective: To provide training in hands-on aspects of the PSS and MEP functions. Focus is on firefighting, law enforcement, pollution response, and bulk dangerous cargo and bulk liquid transfer and transport activities.

Eligibility: Any E-7 or above augmenting or holding a mobilization billet in the PSS program. Must have completed the PS3 or the old Port Security Basic correspondence course. Anyone having completed the PSB and PSA resident courses, or MES I and MES II, or PSS — ENL are not eligible to attend. Anyone having completed the PSB or MES I or MES II may attend PSS but must complete the required correspondence course prior to attending.

Note: This course is a compression of the MES I and MES II resident courses. MES I will not be offered after FY-82. MES II will not be offered after FY-83. Anyone desiring to attend MES II must do so during FY-83.

RESERVE RECRUITING SEMINAR (ResRecSem)

Objective: To provide recruiters with the skills needed to effectively run a recruiting program. Training includes office management, sales training, telephone techniques, public speaking, testing, introduction to various available programs, civil rights, and a session on Coast Guard history.

Eligibility: Anyone assigned to a recruiting office on active duty or through augmentation training. Attendees must be qualified for current mobilization assignment.

Note: This is now a thirteen day course.

RESERVE OFFICER BASIC INDOCTRINATION (ROBI)

The objectives and eligibility requirements of this course are subject to change due to program revisions currently in progress. Consult the Reserve Training Manual, COMDTINST M1500.12, for current information.

RESERVE UNIT ADMINISTRATION AND TRAINING (RUAT)

Objective: To prepare Senior Petty Officers and Junior Officers for all phases of administration at the Reserve unit level.

Eligibility: E-6 to O-3. Trainee must currently be serving as administrative officer, assistant administrative officer, training officer, assistant training officer, or be eligible to fill these billets. Those having attended *both* the old Reserve Unit Administrative Officer/Petty Officer (RUA) and the old Training Administrative (TADM) courses are not eligible. Those having attended one of these courses are eligible for RUAT but will be exposed to some previously learned material.

RESERVE UNIT COMMAND (RUC)

Objective: To provide the necessary tools for the trainee to perform the duties of a unit commanding or executive officer as set forth in the Coast Guard Reserve Administrative Manual (COMDTINST M1001.26 series) (old CG-296).

Eligibility: O-1 through O-6. Trainee must currently be serving as commanding or executive officer within Reserve unit/group commands or be eligible to fill those billets.

SMALL ARMS INSTRUCTOR (SAI)

Objective: To provide training to qualify personnel to act as range officers and coaches so that they may develop and execute small arms training programs at the unit and district levels. The course provides the basic theory in rifle and pistol marksmanship and training techniques.

Eligibility: Officer and enlisted personnel E-5 or above (ordnance ratings GM/FT E-4 or above) assigned to billets that will ensure the availability of the trainee to participate in the small arms training program. A marksman qualification is desired.

Note: Course duration is three weeks.

FUNDAMENTAL SEARCH AND RESCUE (SAR)

Objective: To train Coast Guard and other selected SAR personnel to perform standardized search planning in accordance with the National Search and Rescue Manual (COMDTINST M16130.2). The training will consist of classroom lectures and practical exercises in search and rescue planning techniques relevant to the sequential stages and supporting components of the SAR system.

Eligibility: E-5 through E-9 and W-2 through O-4 who are assigned to units where they will be required to perform the duties of a SAR Mission Coordinator (SMC) and/or On Scene Commander (OSC). Attendees must be qualified for current mobilization assignment.

SMALL BOATS OPERATIONS (SBO)

Objective: To provide a foundation for qualification as a SAR boat crewman and coxswain as outlined in the Boat Crew Training Guide (CG-313). Instruction includes seamanship, SAR, Rules of the Road, AtoN, and piloting. Practical experience includes underway training on UTB's and PSB's.

Eligibility: Officers O-3 and below. Enlisted E-4 and above in BM and QM ratings (also DC, EM, FI, MK, PS, and RD ratings where these personnel are actively involved in small boat augmentation). Graduates of BM Class A School may be assigned for refresher training. Skill, knowledge of, and experience with basic small boats and terminology used in connection with them is required. Those attendees who do not require this training for their mobilization assignment must be qualified for their current mobilization assignment before they are assigned to this course.

Note: RTC Trainees must report with low-cut white tennis shoes. Alameda Trainees must report with low-cut tennis shoes and swim suit.

SMALL UNIT SAR. (SUSAR)

Objective: To train students in operational search and rescue procedures at a small unit. Augmentation Training at small SAR units is the primary focus. Curriculum includes SAR communications, search planning, multi-unit coordination (including air/surface units), and practical exercises requiring utilization of information taught. RCC major-unit SAR will not be covered except as it impinges upon local operations.

Eligibility: E-4 through O-4. All enlisted students must have successfully completed the SBO course or the BM Class A School or be an operating coxswain at the local unit. Attendees must be qualified for current mobilization assignment.

Note: RTC Trainees must report with low-cut white tennis shoes. Alameda Trainees must report with low-cut white tennis shoes and swim suit.

COURSE OBJECTIVES AND ELIGIBILITY AND PREREQUISITE REQUIREMENTS FOR ENLISTED COURSES.

BOATSWAINS MATE ADVANCED (BM Adv)

Objective: To provide training in both classroom and practical exercises in three primary professional areas: Small unit administration, Personnel management, and Advanced BM deck skills.

Eligibility: E-5 or above who have completed BM Bas. or have had equivalent courses or experience. E-5's must be eligible to compete in the servicewide examination for BM1 within six months of the conclusion of the course.

Note: For Alameda only — Trainees must report with low-cut white tennis shoes and swim suit.

BOATSWAINS MATE BASIC (BM Bas)

Objective: To provide the trainee with an introduction to the duties of the BM rating, stressing those skills that require close supervision and hands-on training. The major areas of instruction include: marlinespike seamanship; use and principles of tackle; use and care of canvas and leather; small boat nomenclature and compartmentation; lateral system of buoyage; chart interpretation and basic piloting; rules of the road; use of the shoulder line throwing gun and pyrotechnics; towing and man overboard procedures; fire and salvage pump operations; and radiotelephone procedures. Most of the classroom training is reinforced through workshop activities. Hands-on training accounts for approximately fifty percent of the course content.

Eligibility: Seamen who desire to advance into the BM rating, E-4 personnel in the BM rating, or direct petty officers under pay grade E-6. Graduates of BM/PS A School, BM A School, Small Boat Operations or small unit SAR are *NOT* eligible to attend this course.

Note: For Alameda Only — Trainees must report with low-cut white tennis shoes and swim suit.

DAMAGE CONTROLMAN ADVANCED (DC Adv)

Objective: To provide training to help DC2 and DC1 reservists prepare for advancement to the next pay grade. Emphasis will be placed on the examination factors in the following areas: carpentry, blueprints, firefighting and pumps; welding and cutting; sheet metal work; and organization/administration.

Eligibility: DC2 and DC1. DCC's or higher may attend for refresher training.

Note: Trainees should bring work uniform for hands-on training sessions.

ELECTRICIAN'S MATE ADVANCED (EM Adv)

Objective: To prepare students for competition in the SWE for E-6 and E-7. Curriculum will focus on examination factors and certain practical factors. Scope of course includes: advanced work in AC and DC motors and generators; servo-mechanisms; magnetic amplifiers, and test equipment.

Eligibility: EM2 or EM1. EMC's or above may attend for refresher training. Expertise at the E-5 level will be expected of all participants. Instruction will not be provided at a lower level.

MACHINERY TECHNICIAN ADVANCED (MK Adv)

Reserve Schools Alameda

Objective: To train petty officers in the skills necessary for advancement to MK1 and MKC. The curriculum is designed to cover specifically those areas described in the Enlisted Qualifications Manual (CG-311). Items include: advanced auxiliary and main propulsion systems; steam systems including distilling plants; refrigeration and air conditioning; damage control; and hydraulic systems. Practical factors will be addressed where appropriate equipment is available. Training should be directly related to mobilization/augmentation assignment.

Eligibility: MK2 or MK1. MKC's or above may attend for refresher training. Expertise at the E-5 level will be expected of all participants. Instruction will not be provided at a lower level.

Note: Trainees must report with black steel toe safety shoes.

MACHINERY TECHNICIAN ADVANCED

(MK Adv)
RTC Yorktown

Eligibility: E-4 or above in the MK, EM, or DC ratings who have satisfactorily completed MK Basic or equivalent course. Advanced course should be related to individual's mobilization assignment.

Note: MK Adv at RTC Yorktown consists of the active service Class C courses listed below.

(1) ENGINEERING PETTY OFFICER INDOCTRINATION (MK-1)

Objective: To train Engineering Petty Officers in their administrative duties and responsibilities. The training will consist of engineering department organization and management of electrical systems and test equipment used in Coast Guard vessels. Relations between the Engineering Officer and the Group Engineer, District (ene) and Commandant (G-ENE) will also be emphasized.

(2) OILY WATER SEPARATOR SYSTEMS AND FUEL HANDLING EQUIPMENT (MK-2)

Objective: Provide students practical training in oily water separator nomenclature, operation, maintenance, and troubleshooting procedures of 5, 10, 20, and 100 GPM fuel filter/separators. Also, practical training in maintenance and use of fuel-testing equipment.

(3) CLAYTON STEAM GENERATOR/FLASH EVAPORATOR OPERATION AND MAINTENANCE (MK-5)

Objective: Provide training in operation and maintenance of the Clayton Steam Generator. This includes heating section, water system, fuel system, electrical system, operation pressures and temperatures, feedwater testing, and troubleshooting. Also, instruction in the operation and maintenance of flashtype evaporators. This includes operating pressures and temperatures, and watchstanding procedures for the vacuum pump.

(4) HYDRAULIC SYSTEMS AND EQUIPMENT: OPERATION AND MAINTENANCE (MK-6)

Objective: Provide student with instruction and practical training in the fundamentals of hydraulics, operations and repair of hydraulic systems and components, proper troubleshooting procedures and preventive maintenance requirements.

(5) ENGINE GOVERNORS: OPERATION AND MAINTENANCE (MK-7)

Objective: Provide instruction in the fundamentals of governor hydraulics and components and proper preventive maintenance requirements. Also, practical training in hydraulic governor circuit operation and adjustment, troubleshooting procedures of common governor/actuator problems found in the field.

Eligibility: Completion of MK-6

(6) REFRIGERATION AND AIR CONDITIONING (RAC)

Objective: To train Engineering Petty Officers to operate and maintain refrigeration and air conditioning equipment used on Coast Guard cutters, boats, and stations. Training will consist of the fundamentals of refrigeration systems with practical training in operation, maintenance, repair and troubleshooting of various refrigeration and A/C equipment.

MACHINERY TECHNICIAN BASIC

(MK Bas)
RTC Yorktown

Objective: Taught in modular form at RTC Yorktown. Each class convening will consist of one of the two subjects listed below.

Eligibility: Firemen desiring to advance in the MK rating, MK3's and direct petty officers in the MK rating in pay grade E-5 and below.

Note: Trainees must report with black steel toe safety shoes.

(1) GM 6V53N DIESEL ENGINES

Objective: Provide instruction and practical training in the identification, location and function of the basic systems and components, along with disassembly/assembly and tune-up of the 6V53N diesel engine.

(2) VT-903M CUMMINS DIESEL ENGINE

Objective: Provide instruction and practical training in the identification, location, and function of the basic systems and components, along with the disassembly/assembly and tune-up of the VTG-903M Cummins diesel engine.

MACHINERY TECHNICIAN BASIC

(MK Bas)
Reserve Schools Alameda

Objective: Provides an introduction to the duties of the MK rating, and stresses those skills which require hands-on training. Topics included are: firefighting; use of the OBA; Clayton Steam Generator; GM 6-71 operation;

refrigeration; gas turbine operation; troubleshooting; engineering; control; gasoline engines; damage control; and small boat engineering. This course is introductory in nature and completion of the appropriate non-resident (correspondence) course and extensive OJT will be required for competence in the MK rating.

Eligibility: Firemen desiring to advance into the MK rating, MK3's and direct petty officers in the MK rating in pay grade E-5 and below.

Note: Trainees must report with black steel toe safety shoes.

OUTBOARD MOTOR MAINTENANCE (OBM)

Objective: To provide instruction in troubleshooting and repairing outboard motors. Reservists will attend this Class C school on a space-available basis. This course is primarily appropriate for personnel attached to units having related disaster relief/mobilization missions relying on outboard equipment.

Eligibility: E-4 or above in DC, EM, or MK ratings. Attendees must be qualified for current mobilization assignment.

Note: Trainees must report with black steel toe safety shoes.

PERSONNEL MANAGEMENT INFORMATION SYSTEM (PMIS)

Objective: To provide yeomen with professional skills in PMIS, service record maintenance, and Joint Uniform Military Pay System (JUMPS) in order that they may be able to perform personnel management duties required upon full mobilization.

Eligibility: Any yeoman whose mobilization assignment involves service record maintenance.

PETTY OFFICER LEADERSHIP (POLdr)

Objective: To present management techniques designed to enhance one's effectiveness as a leader. Provides opportunity for leadership experience through case studies, unit problems, and situations involving role playing. This course covers leadership models, motivation theory, and interpersonal communications skills. Classes will be conducted using a variety of classroom techniques.

Eligibility: Enlisted personnel, E-5 or above serving in a supervisory position within the Coast Guard Reserve. Attendees must have a minimum of two years Coast Guard Reserve and/or regular experience, completed at least two ADT periods, and completed a basic rating school (if required).

Note: To enable the training commands to supply each trainee with a pre-instruction training packet, the following information should be supplied to the school at least four weeks before class convenes:

- (1) Name of student
- (2) Sex (for berthing purposes)
- (3) Home address
- (4) Home or work phone

PORT SECURITYMAN ADVANCED (PS Adv)

Objective: To provide advanced instruction in the Coast Guard's law enforcement and marine safety missions with emphasis on laws and regulations for tank vessels and pollution. In-depth instructions on the use of CG-388, 46 CFR 150, 46 CFR 30-40, 46 CFR 90-109, 46 CFR 140-155, 33 CFR 126.15 and 33 CFR 154, 155, and 156 are also included. The students will receive both classroom and practical demonstrations on pollution laws, on-scene coordinator and on-scene monitor responsibilities, photographic evidence, oil sampling statements, interviewing and interrogation. Emphasis will be placed on pollution clean-up equipment and pollution response procedures.

Eligibility: PS2's, PS1's, or FI1's. PSC's or FIC's may attend for refresher training. Attendees must have successfully completed Port Securityman Basic, or Port Securityman Class A School or equivalent knowledge from other sources (experience) as determined by the district commander or higher authority. PS Class A School graduates since 1 July 1980 have received the above training and should not attend. PSA will not be offered after FY 83.

PORT SAFETY AND SECURITY (ENLISTED) (PSS-ENL)

Objective: To provide training in the hands-on aspects of the PSS and MEP functions. Focus is on firefighting, law enforcement, pollution response, and bulk dangerous cargo and bulk liquid transfer and transport activities.

Eligibility: SN who desire to advance into the PS rating, E-4 to E-6 augmenting or holding mobilization billets in the PSS areas. *Applicants must have completed the PS3 correspondence course.* Anyone having completed the PS Class "A" school after July 1980 is not eligible. Anyone having completed the PSB and PSA resident courses is not eligible. Anyone having completed the PSB resident course is eligible to attend PSS but must complete the required correspondence course prior to attending.

Note: This course is a compression of the PSB and PSA resident courses. PSB will not be offered after FY-82. PSA will not be offered after FY-83. Anyone desiring to attend PSA must do so during FY-83.

RESERVE ENLISTED BASIC INDOCTRINATION (REBI)

The objectives and eligibility requirements of this course are subject to change due to program revisions currently in progress. Consult the Reserve Training Manual, COMDTINST M1500.12, for current information.

SMALL BOAT ENGINEERING (SBE)

Objective: Upon completion of this course, the trainee will be able to carry out the duties and responsibilities of a small boat engineer. Areas of study include: engine alarm and electrical system; disassembling, inspecting, and reassembling a starting motor; distributor, carburetor and ignition systems; troubleshooting of various systems; preparation of various logs and reports; and preventive maintenance on board a Coast Guard small boat.

Eligibility: E-5 or below in the DC, EM, or MK ratings.

Note: For Alameda only — Trainees must report with low-cut white tennis shoes, black steel toe shoes and swim suit.

STOREKEEPER BASIC (SK Bas)

Objective: To prepare personnel who have little training in the SK rating for advancement to the E-4 or E-5 level. The purpose of the course is to provide the initial introduction to the skills necessary in the rating. Curriculum centers on those duties which these personnel most often perform, and includes administrative and clerical procedures, fiscal procedures, military pay, and elementary aspects of transportation and travel, inventory control (including procurement, identification, disbursement, receipt and custody), and basics of data processing systems used by the Coast Guard. Practical factors will be completed whenever possible.

Eligibility: E-3 or E-4 or more senior petty officers new to the SK rating or desiring refresher training.

SUBSISTENCE SPECIALIST ADVANCED (SS Adv)

Objective: Upon completion of this course of instruction the trainee will be able to successfully carry out the duties of the senior food manager. These duties are almost exclusively administrative and managerial in nature and include: inventory and control of stores and food service equipment; procurement of stores; financial and stock control; planning and evaluation; food inspections; training; and supervision of personnel. The training will partially or completely prepare the trainee for advancement to the next higher pay grade.

Eligibility: SS2 or SS1. SSC or above may attend for refresher training. Successful performance as an intermediate level subsistence specialist, working knowledge of the organization of the enlisted dining facility, and knowledge of functions and regulations regarding general mess operations is required of all trainees.

SUBSISTENCE SPECIALIST INTERMEDIATE (SS Int)

Objective: Upon completion of this course of instruction the trainee will be able to successfully carry out the duties of the intermediate level food service manager including: wardroom service; stowage; issue and management of stores; administration and management of food service operations; and training and supervision of food service personnel. The course will partially or completely prepare the trainee for advancement to the next higher pay grade. This course does not include training in food preparation techniques.

Eligibility: SS3 or SS2 desiring to gain mastery of those skills needed to supervise food preparation. Successful performance as a subsistence specialist at a basic level in the skill of food preparation and familiarity with the operation and organization of enlisted dining facility is required of all trainees.

WELDING AND BURNING (W&B)

Objective: Training consists of instruction on the procedures of oxyacetylene welding, cutting and arc welding, welding safety, and welding equipment maintenance. Proper safety and handling procedures are demonstrated and followed by practical exercises under direction of the instructor.

Eligibility: E-4 or above in the DC, EM, or MK ratings. Training must be related to mobilization/augmentation assignments.

Note: Students should come prepared with work uniforms and black steel toe shoes for the practical sessions.

YEOMAN BASIC (YN Bas)

Objective: To provide an introduction to the Yeoman rating for those personnel who have had no prior formal training in this rating. The curriculum is centered on those requirements in the Enlisted Qualifications Manual, COMDTINST M1414.8 (Old CG-311) which are required for advancement to YN3. Course scope includes: office and communications procedures; service record maintenance, including an introduction to the PMIS system; advancement requirements for enlisted personnel; and the Directives System.

Eligibility: E-2 and E-3 personnel who are striking for YN rating and can type at least 30 words per minute, and direct petty officers in the YN rating.

COURSE OBJECTIVES AND ELIGIBILITY REQUIREMENTS FOR WAR AND STAFF COLLEGE COURSES

RESERVE COMPONENT NATIONAL SECURITY COURSE (RCNSC-NDU)

(This two week course is conducted by the National Defense University and convenes annually at three locations throughout the U.S.).

Objective: This course is to provide selected senior Reserve Component officers a two-week professional military educational experience which reflects the core courses offered their active service counterparts in the National Defense University resident program. This course is designed to enhance preparation of officers to function in key roles as managers and leaders of the Reserve Component forces.

Eligibility: O5 and above (O4 on exceptional basis)

Prerequisites: Secret Clearance must be indicated on attendees' ADT orders. Required readings supplies after selection must be completed prior to reporting.

RESERVE OFFICER DEFENSE ECONOMICS COURSE (RO/DE-NWC)

(The Naval War College Department of management biennially conducts this course at the Naval War College in Newport, RI for Naval, Marine Corps, and Coast Guard Reserve officers.)

Objective: This twelve day course is designed to increase insights into economic-based issues and techniques that impact on, and are useful in, the selection and application of military forces; major behavioral and management control issues that influence national security decision making, policy implementation and change; and the structure, process, and major issues involved in choosing and programming future military forces. The course thus contributes to the student's capability to perform and communicate effectively as a senior decision maker, manager, and staff member in the national security decision-making structure.

Eligibility: O5/O6

Prerequisites: Secret Clearance is required and must be indicated on ADT orders. Independent study after selection, prior to reporting, is required.

RESERVE OFFICER NAVAL OPERATIONS (RO/NO)

(This course is held annually at the Naval War College in Newport, R.I. for Naval, Marine Corps, and Coast Guard Reserve Officers.)

Objective: This twelve day course is designed to increase the knowledge and mobilization potential of Reserve officers by providing them with an improved understanding of how to optimize the employment of U.S. Naval Forces in situations varying from peacetime presence to nuclear war. The course will include a study of U.S. and Soviet capabilities and limitations, and the significance of these factors in tactical situations.

Eligibility: O3/O4

Prerequisites: Secret Clearance must be indicated on ADT orders. Independent study after selection, prior to reporting, is required.

RESERVE OFFICER ORIENTATION (formerly Joint Planning Operations) (ROO-AFSC)

(Conducted twice a year at the Armed forces Staff College (AFSC) Norfolk, VA.)

Objective: This two-week course is designed to increase each student's understanding of joint organization and command relationships at the unified command level and the basic principles and techniques of the Joint Operational Planning Process.

Eligibility: O4/O5

Prerequisites: Secret Clearance must be indicated on ADT orders.

RESERVE OFFICER STRATEGY AND POLICY COURSE (RO/SP-NWC)

(The Naval War College Department of Strategy conducts this course biennially at the Naval War College in Newport, RI for Navy, Marine Corps, and Coast Guard Reserve officers.)

Objective: This twelve day course is designed to expose the Reserve officer to the fundamentals of foreign policy and military strategy. Foreign policy and military strategy are examined from a historical perspective to demonstrate the perennial nature of the problems facing statesmen and military strategists and to explore the full range of options open to decision makers in the fields of strategy and policy. Emphasis is placed on the complexity and ambiguity of the decision making process, now and in the past.

Eligibility: O5/O6

Prerequisites: Secret Security Clearance must be indicated on ADT orders. Required course work (supplied after selection) must be completed prior to reporting.

ADT course convening schedule for FY 83

AtoN 07/11/83 g BM Adv 06/05/83 y 06/19/83 y 07/04/83 y 07/31/83 a BM Basic 05/22/83 y 06/05/83 y 07/17/83 a DC Adv 07/04/83 g Explosive Loading Supervisor 01/09/83 c 01/23/83 c 02/06/83 c 02/20/83 c 03/06/83 c 03/20/83 c 04/03/83 c 05/01/83 c 05/15/83 c 06/05/83 c 09/11/83 c EM Adv 07/17/83 g Hazardous Chemicals 06/19/83 y 07/17/83 y Instructor Training 05/22/83 g 06/05/83 g 06/19/83 a 06/19/83 g 07/04/83 a 07/04/83 g Marine Environment & Systems 1 01/09/83 y	Marine Environment & Systems 2 06/05/83 y 06/19/83 a 08/14/83 y MK Adv 05/22/83 y* 06/05/83 a 06/19/83 a 06/19/83 y* 07/04/83 y* 07/17/83 y* 07/31/83 y* MK Basic 01/16/83 a 08/14/83 a 08/14/83 y Outboard Motor Maintenance 01/09/83 y 01/23/83 y 02/06/83 y 02/27/83 y 03/13/83 y 04/03/83 y 04/17/83 y 05/08/83 y 05/22/83 y 06/05/83 y 06/19/83 y 07/04/83 y 07/31/83 y 08/14/83 y 09/05/83 y Officer/CPO Leadership 06/05/83 p 06/05/83 y 06/05/83 y 06/19/83 y 06/19/83 y 07/10/83 p 07/17/83 y 08/14/83 y	PMIS† 06/05/83 p 06/19/83 p 07/17/83 p Petty Officer Leadership 04/03/83 y 04/03/83 y 06/05/83 p 06/19/83 p 07/10/83 p 07/17/83 y 07/24/83 p 07/31/83 y 07/31/83 y 08/14/83 y 09/18/83 y PS Advanced 12/05/82 y 03/13/83 y 05/22/83 y 06/05/83 a 06/05/83 y 06/19/83 y 07/04/83 a 07/04/83 y 07/31/83 a 08/14/83 y PS Basic 01/16/83 y 03/27/83 y Port Safety & Security — E† 07/17/83 a 07/17/83 y 07/31/83 y 08/14/83 a Port Safety & Security — 0† 05/22/83 y 06/05/83 a 07/04/83 a 07/04/83 y 07/31/83 y	REBI 01/31/83 a 02/13/83 y 06/19/83 y 07/17/83 y 09/11/83 a ROBI 07/17/83 y 07/31/83 y 08/14/83 y Reserve Recruiting Seminar 01/23/83 g 03/13/83 g 05/08/83 g 06/26/83 g RU Admin. & Training 01/16/83 a 06/19/83 y 07/04/83 y 07/17/83 y 07/31/83 a 07/31/83 y 08/14/83 a 08/14/83 y Res Unit Command 06/19/83 y 07/04/83 y 07/17/83 a Small Arms Instructor** 03/06/83 y 04/10/83 y 05/22/83 y 08/07/83 y SAR 07/17/83 g Small Boat Engineering 05/22/83 y 06/05/83 y 07/04/83 a 07/17/83 y	Small Boat Operations 01/16/83 y 01/30/83 y 02/27/83 a 02/27/83 y 03/13/83 y 03/27/83 a 03/27/83 y 04/10/83 y 04/24/83 a 06/05/83 a 06/19/83 a 08/14/83 a 08/28/83 y 09/11/83 y SK Basic 07/04/83 p 07/31/83 y SS Advanced 07/31/83 y SS Intermed. 07/17/83 y Small Unit SAR 07/04/83 a 07/17/83 y 07/31/83 y 08/14/83 y Welding & Burning 02/27/83 a 03/13/83 a 04/10/83 a 04/24/83 a 07/17/83 a 07/31/83 a YN Basic 07/04/83 y 07/31/83 p
---	--	--	--	--

* The following are the scheduled curricula and reporting dates for the MK Advanced course at RTC Yorktown during 1983:

Engineering Administration	05/22/83
Fire Tube Boiler/Flash Type Evap. o/m	06/19/83
Hydraulics	07/04/83
Refrigeration & Air Conditioning	07/17/83
Engineering Administration	07/32/83

KEY: y = RTC Yorktown, VA
a = Reserve Schools Alameda, CA
p = TRACEN Petaluma, CA
g = TRACEN Governors Island, NY
c = PSSTA Concord, CA

† Note: These are new courses.

** Course is three weeks in duration.

opportunities

One O-3 or below with experience in financial analysis and computer financial programming. One SK or YN E-6 or below with experience in computer data input and retrieval and ability to evaluate and update financial data. Both wanted at CGD8 (dfm), New Orleans. ASAP for 120 days. Submit resume and CG-3453 via chain of command. For more information, contact CDR Harry Brown (FTS) 682-3873 or (commercial) (504) 682-3873.

One O-3 to O-5 with experience in Reserve unit admin. and training to write a Reserve unit admin. and training course at headquarters (G-RT) for 89 days. Contact LT Appleton (FTS) 426-1622 or (comm) 426-1622.

One YN1 to YN3 with WANG micro processor experience at RTC Yorktown, not later than June 83 for approximately 120 days. For more information, contact CWO Lare (FTS) 827-2150 or (commercial) (804) 898-2150.

One O-1 to O-4 with ISO/HIO tour and some investigation experience. One E-4 to E-6 to assist with clerical work. Ability to read a navigation chart helpful. ASAP for 90 days at Headquarters. For more information, contact LT Diaduk (FTS) 426-1455 or (commercial) (202) 426-1455.

One officer or enlisted experienced in systems analysis and one officer or enlisted qualified as a programmer at Headquarters. Systems analyst must report not later than 1 February for 4-6 months. Programmer must report between 1 June and 1 August for 6-8 months. Note: The systems analyst and programmer positions may be filled by one individual. Additional experience with PHS/RPHS, law enforcement records and/or C3 equipment is desirable but not mandatory. Contact CWO Johnson (FTS) 426-1321 or (commercial) (202) 426-1321.

Awards for supportive employers

The National Committee for Employer Support of the Guard and Reserve conducts an awards program designed to honor employers who support a strong Reserve force.

The top award in the program is the prestigious PRO PATRIA, named for the Latin expression meaning "for the nation." The award symbolizes the patriotism of the recipient, who has indicated his or her support of national defense by adopting personnel policies which make it easier for employees to participate in the National Guard and Reserve. Award of the PRO PATRIA is highly selective; no more than 60 employers will be given the honor annually. Individual supervisors, as well as firms and agencies, are eligible for recognition.

In addition to PRO PATRIA--awarded by the chairman of the National Committee--there are two other awards:

The State Chairman's Award, a plaque-mounted certificate presented by state committees for employer support;

The Employer Support Certificate of Appreciation, awarded by both the National Committee and by the individual state committees.

Here's how the program works:

All members of the Reserve force are eligible to nominate their employers for the PRO PATRIA award. In addition, the National Committee will entertain nominations from other sources.

Employers qualify for recognition when they practice personnel policies that support employee participation in the Reserve.

ITEL: Federal law requires employers to grant excused absences to Reserve members for military training, so simple compliance with the law does not qualify an employer for the award. The employer must demonstrate additional voluntary measures that make it easier for employees to stay in the Reserve.

Nomination will be by letter, which must explain why the employer deserves consideration for the PRO PATRIA award. Members of the Reserve may nominate their bosses directly to:

My Boss is a PRO
NCESGR Awards Officer
1735 N. Lynn St., Suite 205
Arlington, VA 22209

Members MUST include in their letter the identification, address and name of the commander of their Reserve unit. Reservists who are not unit members MUST state their Reserve status.

There are no losers in the competition. Though not every employer nominated can win a PRO PATRIA award, each will receive the Employer Support Certificate of Appreciation.

Nominations may be submitted at any time.

Summerstock action

Summerstock '83. Reservists are needed to man SAR stations on the Great Lakes from 16 May to 9 Sep. 83. Boat coxswains and engineers are in particular need. Submit form CG-3453 to Ninth Dist. (rp) before 19 Mar 83. Other billets are available. See page 4 of this issue for more details. Phone inquiries are encouraged: FTS 293-3967 or (commercial) (216) 522-3967.

Yeoman alert

There is a need for a number of YNs (E-4 to E-7) at Coast Guard Headquarters. Some positions require experience with word processing equipment. ASAP from two to twelve weeks. Consecutive and non-consecutive SADT is available. For more information, contact your district (r).

**United States
Coast Guard**

(G-R-1)
Washington, D.C. 20593

Official Business
Penalty for Private Use \$300

Postage and Fees Paid
United States
Coast Guard
DOT 514



Third Class Bulk Rate

Reservists: Report change of address to your District (r). The Coast Guard Reservist magazine can not process address changes directly.

DISTRIBUTION (SDL No.116)

	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z	aa	bb	NON STANDARD DISTRIBUTION
A	3	2	1	3		2	1	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1							Bc: 5th(25), 1st,2nd,3rd,
B		3	*		1	1	75	275	1	2	1	1	1	300	1	50	1	3	1	1									7th,8th,9th,11th(100);
C	5	3	1	3	2	1	1	1	1	1			3		1	1	1		1	1	1	1	1	1		1			12th,13th,14th,17th(50)
D	4			1			1		1	1	1	1	1	1	1	1		1		1	1	1			1	1	1		
E	1	1	1	1	1	1	1	1	1	1	1	1	1	1	3	1	1		1										One copy mailed directly to each Reservist